



Effective 1st June 2018

### *What does this policy cover?*

Our Privacy Policy explains how we collect, use, and protect information that applies to our services.

This policy sets out how Carbon-And-More™ collects and uses the information that we collect about you when you use Carbon-And-More™ services.

### *Information We Collect and Its Use*

We collect the following types of information about you:

#### 1. Information you provide us directly

If you give us info about you, we will keep it and use it to provide our service and make our service better. We may ask for certain information such as your first name, last name, email address, company web site and title if you correspond with us. As part of using Carbon-And-More you may share sustainability information which we use to produce reports and weekly emails to the users you setup in the system.

#### 2. Device or IP identifiers

Our solution tracks IP addresses of incoming address in an anonymous form in order to provide us with analytics on usage. We use the information to help us improve our service and our users' experience, including by monitoring aggregate metrics such as total number of visitors, traffic, and demographic patterns.

### *How We Use Your Information*

1. We use the information provided by you to provide the functions embedded in Carbon-And-More.
2. We use the information as required by law where the information is necessary to comply with the law and reasonable requests of law enforcement.

### *Sharing your information*

We won't share your personal information.

For further enquiry you may email us at [info@carbonandmore.com](mailto:info@carbonandmore.com)